



## **RECRUITMENT ADVERTISEMENT/CIRCULAR**

The **Cayman Islands Airports Authority (CIAA)** has three (3) vacancies and invites Applications from Caymanian who are interested, committed and equipped to fill the post of:  
**Air Traffic Control Trainee at the Owen Roberts International Airport (ORIA)**

The successful applicant will assume the role of an 'apprentice' that, while undergoing formal training in the practical application of ATC procedures, assists the team of Air Traffic Control Officers as part of the educational process which prepares him/her to become a certified ATC Officer. Subsequent to successfully completing formal Air Traffic Control (ATC) training, the Air Traffic Control Trainee's primary role is to undergo On the Job Training under the supervision of a qualified On the Job Training Instructor until successful check out as an Air Traffic Control Officer (ATCO). The ATC Trainee will also provide assistance to the duty Air Traffic Control Officer in the efficient provision of Aerodrome and/or Approach and/or Combined control service through the receipt, interpretation and dissemination of Air Traffic information.

**The successful applicant must** have a sound basic education to be able to assimilate and develop practical knowledge and experience in the safe and efficient issuance of instruction in following established Air Traffic (Approach and/or Aerodrome and/or Combined) Control systems and procedures until the requisite competence is developed to successfully check out as an Air Traffic Control Officer.

### **The post holder will be responsible for:**

- Completing a minimum of 120 shifts through the application of knowledge gained from an International Civil Aviation Organization (ICAO) recognized ATC training institution under the guidance of an On-the- Job Training Instructor (OJTI). Specifically, the Air Traffic Control Trainee will complete a minimum 60 shifts in Aerodrome Control and 60 shifts in Approach Control.
- Demonstrate progressive understanding and competence in 'maintaining the BIG picture' while safely and efficiently managing traffic in the airspace under control.
- Maintaining awareness of, collecting and disseminating information crucial to the safe and efficient conduct of flights.
- Provide assistance to the on-duty Air Traffic Control Officer in the ATC tower.
- Input of aircraft flight data movement.
- Assist the ATC Supervisor or ATC Manager with amending ATC Manuals.

### **Qualifications and education requirements to be attained as part of the training:**

Successful completion of training in Approach and/or Aerodrome Control Procedures from an ICAO recognized training institution that is accepted by the regulator, the Civil Aviation Authority (CAACI). This will be scheduled by and paid for by the CIAA.

The post holder should also have a sound knowledge/awareness of relevant Air Traffic Control Systems & Practices, as outlined in the Job Descriptions.

Additionally, the successful applicant must have a strong High School or Junior College education, with high/outstanding grades in English, Mathematics, Geography, and relevant Sciences.

**Salary and Benefits:** Salary range is between **CI\$18,305.00 - CI\$35,016.00 per annum** and will be commensurate with experience and qualifications. Benefits include: all expenses paid for training at an overseas center, a contributory pension plan, paid vacation, and health insurance.

**APPLICANTS ARE REQUIRED TO SUBMIT A CIAA APPLICATION FORM, COVER LETTER AND CV SHOWING NO LESS THAN 5 YEARS' WORK HISTORY** (including explanation of any gaps over 30 days). Applications should be emailed to: [HR.Recruitment@caymanairports.com](mailto:HR.Recruitment@caymanairports.com) or sent to: **Chief Human Resources Officer**, P.O. 10098, Grand Cayman KY1-1001, CAYMAN ISLANDS

Deadline for receipt of applications is **Friday, 4 May 2018**.