

The **Cayman Islands Airports Authority (CIAA)** invites applicants who are interested and qualified for the post of





The Post Holder will be responsible to support the Chief Safety Officer in monitoring and maintaining acceptable safety standards at both Owen Roberts and Charles Kirkconnell International Airports. They will also be required to assist with the administration of all aspects of an airport safety programme.

The CIAA offers a dynamic culture and working environment, augmented by a suite of Benefits including: competitive Compensation, private sector Health Insurance, Pension Plan (6.4%), minimum of 12 days' paid vacation per year and a generous competency & performance-based Learning and Development Plan for all eligible employees in established roles.

## **Qualifications and Education Requirements**

- A minimum of a High School diploma or equivalent certificate in aviation safety from IATA, ACI, AAAE, or at least three (3) years' full time experience on the airside of a certificated Aerodrome;
- Knowledge/experience of conducting safety audits/inspections and accident/incident investigations;
- Must be able to obtain and maintain an Airside Vehicle Operators Permit;
- Must be able to successfully complete an approved IATA/ACI/ICAO course on Aerodrome Certification, Wildlife Hazard Management, Safety Management Systems, and a six-month on the job training program for CIAA certification as an Airport Safety Officer;
- Knowledge of International Airport/Airline safety regulations (i.e. ICAO, IATA, OTAR and FAA) and Cayman OSH requirements preferred but not required;
- Willing to work in an office environment as well as outdoor environment before, during, and after inclement weather;
- Must be able to work weekends and holidays as required, and respond after hours to airport emergencies.

## **PREFERRED SKILLS**

 Strong written and verbal communication skills and able to deliver presentations in a classroom environment;

- Must be able to demonstrate strong computer literacy skills in Microsoft Word, Excel and Power Point;
- Must possess the ability to remain impartial and act in the capacity of an independent auditor of airport operations and safety protocol.

**SALARY and BENEFITS:** Salary range is between **CI\$30,602.00 - CI\$45,527.00.00**, the exact Point along this Range will commensurate with experience, qualifications and other relevant attributes of the successful applicant. Benefits include a contributory pension plan, paid vacation and health insurance. Preference will be given to Caymanians or permanent residents with the right to work without restrictions. A clean police report, pre-employment drug screen and medical is a condition of employment.

APPLICANTS ARE REQUIRED TO SUBMIT A CIAA APPLICATION FORM, COVER LETTER AND CV SHOWING NO LESS THAN 5 YEAR'S WORK HISTORY. *Applications should be emailed to*: <a href="mailto:HR.Recruitment@caymanairports.com">HR.Recruitment@caymanairports.com</a>. or sent to: **Chief Human Resources Officer**, P.O. 10098, Grand Cayman KY1-1001, CAYMAN ISLANDS

Job Description and Application Forms are available at <a href="www.caymanairports.com">www.caymanairports.com</a> or at the Owen Roberts and Charles Kirkconnell International Airports' Administrative Offices.

CLOSING DATE 4 Jan 2019
ONLY SHORTLISTED CANDIDATE WILL BE CONTACTED