



The **Cayman Islands Airports Authority (CIAA)** invites applications for the post of

**AERONAUTICAL INFORMATION SERVICES OFFICER/ METEOROLOGICAL OBSERVER (CKIA) Cayman Brac**

The successful candidate will be responsible for ensuring the flow of information necessary for the safety, regularity and efficiency of international air navigation, through the interpretation and dissemination of NOTAMS and pre-flight bulletins, flight plans, other Air Traffic Service messages and hourly Weather Observations.

**As a minimum, the successful candidate** must be a graduate of an accredited High School or equivalent and possess 'O' level passes or equivalent in Mathematics, English and Geography and ideally, Physics.

**In addition, applicants will have:**

- Basic computer skills in Microsoft Word, Excel and Outlook.
- Ability to prioritise tasks is essential, as is the ability to remain calm under stress.
- No prior experience is required for the job, as on the job training will be provided.
- When qualified, the post holder is expected to be able to execute functions that affect aircraft safety and be able to work on a shift basis, which may be unsupervised at times.

***Successful completion of Training, including Flight Planning Procedures, is mandatory for continued employment in this post.***

**SALARY and BENEFITS:** Salary range is between **CI\$30,602.00 - CI\$45,527.00.00**; the exact entry Point along this Range will be commensurate with experience, qualifications, and other relevant attributes of the successful applicant. Preference will be given to Caymanians or permanent residents with the right to work.

The CIAA offers a dynamic culture and working environment with competitive Compensation augmented by a suite of Benefits including: private sector Health Insurance, contributory Pension Plan (6.4%), minimum of 12 days' paid vacation per year and a generous, organization driven, competency & performance-based, continuous Learning and Development Plan for all eligible employees in established roles.

APPLICANTS ARE REQUIRED TO SUBMIT A COMPLETED CIAA APPLICATION FORM, COVER LETTER AND CV SHOWING NO LESS THAN 5 YEARS' WORK HISTORY.

**Applications should be emailed to:** [HR.Recruitment@caymanairports.com](mailto:HR.Recruitment@caymanairports.com). or sent to: **Chief Human Resources Officer**, P.O. 10098, Grand Cayman KY1-1001, CAYMAN ISLANDS

Short listed candidates will need to submit to a pre-employment medical exam including drug screen, as well as previous employment & background due diligence checks and be able to produce a clean police record, as a condition of employment. Security requirements for this position require that candidates can account for the preceding five (5) years' of work history. Any unexplained gaps of more than 30 days will be grounds for disallowing the application

Job Description and Application Forms are available at [www.caymanairports.com](http://www.caymanairports.com) or at the Owen Roberts and Charles Kirkconnell International Airports' Administrative Offices

Deadline for submitting applications is Friday, 28 June 2019