



**MINUTES OF CAYMAN ISLANDS AIRPORTS AUTHORITY (CIAA) BOARD MEETING
HELD AT ORIA, CONFERENCE ROOM B & VIA ZOOM
ON 16th December 2020**

BOARD MEMBERS

Present:

Chairman:	Mr. Thom Guyton
Deputy Chairman:	Mr. Joel Jefferson
Director:	Mr. Stran Bodden
Director:	Mr. John Meghoo
Director:	Mr. Nathaniel Tibbetts
Director:	Mr. Roy Grant
Director:	Mr. Ernest Bodden
Director:	Mrs. Vanessa Godfrey-Banks
Director:	Mr. Charles Clifford

Others Present

CEO/Secretary:	Mr. Albert Anderson
Recording Secretary:	Mrs. Carlene Logan

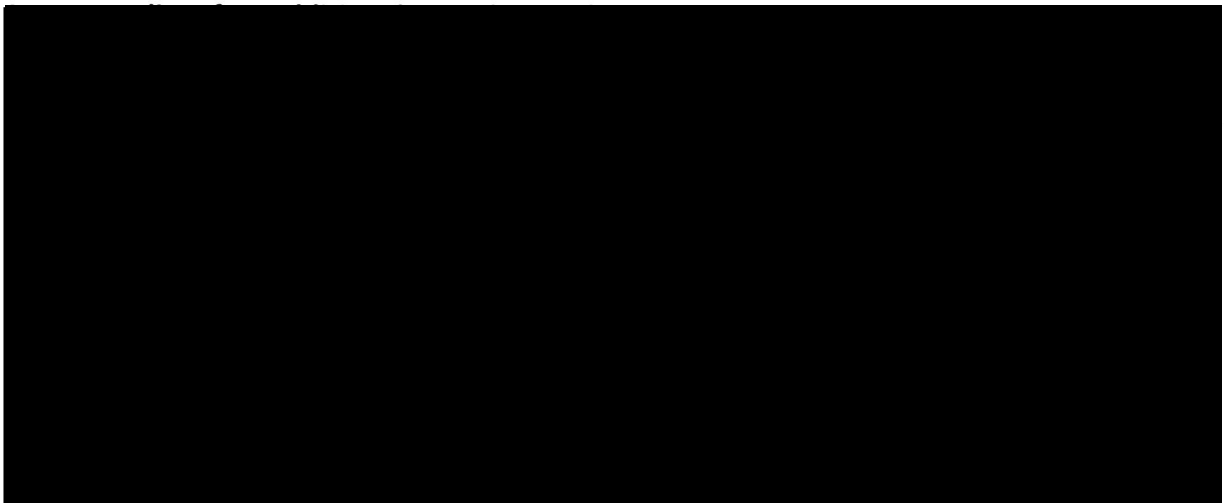
1. WELCOME

1.1. A quorum being present, the Chairman called the meeting to order at 11:10a.m.

2. CONFIRMATION OF MINUTES

2.1. The minutes of the meeting held on 25th November were approved.

3. MATTERS ARISING FROM THE ABOVE MINUTES



S11(2)(c)



S11(2)(c)

4. MONTHLY FINANCIAL REPORT – CFO Ms. Sheila Thomas

- YTD Revenue declined by 69.1% in comparison to 2019
- Expenses were 12% better than 2019
- Aggregate Cash balances was \$3.0M
- Projected deficit to Dec 2020 of \$16.7 M
- Projected cash balances (Including CIG loan) to Dec \$5.4 M

5. OPERATIONAL UPDATE – CEO

Strategic Plan – Strategic Planning Retreat held 15 December in preparation for budget process in January. A presentation will be made to the Board at the January Board meeting.

ACI Airport Health Accreditation – ongoing.

Aerodrome Re-Certification - met with CAACI to discuss working relationship, the way forward for certification and options for validating ATCOs during low traffic and re-certification.

Landside Security Plan, Equipment Plan & External Checkpoint Plan – submission made 30 November, resubmission to be made by 31 Dec.

Virtual Security Audit Findings – report received. CAPs developed, submitted and accepted. Should be closed in January.

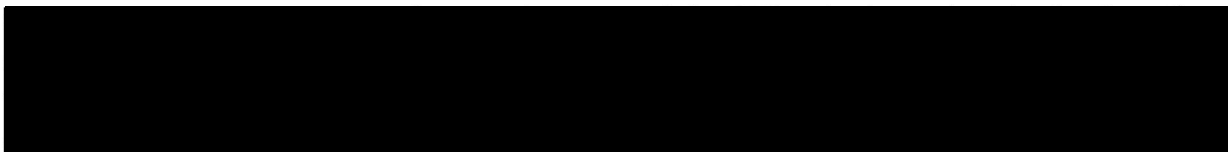
CAPS Progress for CAACI Audit Findings & Observations – December CAP submissions made on time. Audit planned for April 2021.

Security Contingency Plans – now accepted by ASSI.

Security QMS – now approved by ASSI.

CKIA HBS X-Ray Machine – awaiting delivery of a manufacturer supplied radiation meter in order for remote repairs to be made.

ORIA main stand by generator – engineers from manufacturer arrived on 8th December and left on 15th December. A report will be submitted.

6. ANY OTHER BUSINESS

S11(2)(c)

7. ADJOURNMENT

There being no further business, the meeting adjourned at 1:56pm.



Thom Guyton – Chairman

Albert Anderson-Board Secretary