



**MINUTES OF CAYMAN ISLANDS AIRPORTS AUTHORITY (CIAA) BOARD MEETING
HELD AT BOARDROOM, ORIA, ON 22 MAY 2025**

BOARD MEMBERS

Present:

Chairman:	Mr. Johann Moxam
Director:	Mr. Roy Grant
Director:	Mr. Jonathan Edie
Director:	Ms. Lesli Tathum
Director:	Mr. Nathaniel Tibbetts
Director:	Mr. Eric Bush

Apologies:

Recording Secretary:	Mrs. Carlene Logan
Deputy Chairman:	Mr. Alfred Thompson, Jr.
Director:	Mrs. Jacqueline Haynes-McKenzie

Others Present

CEO/Secretary:	Mr. Albert Anderson
Deputy Chief Officer:	Mrs. Andrea Fa'amoe

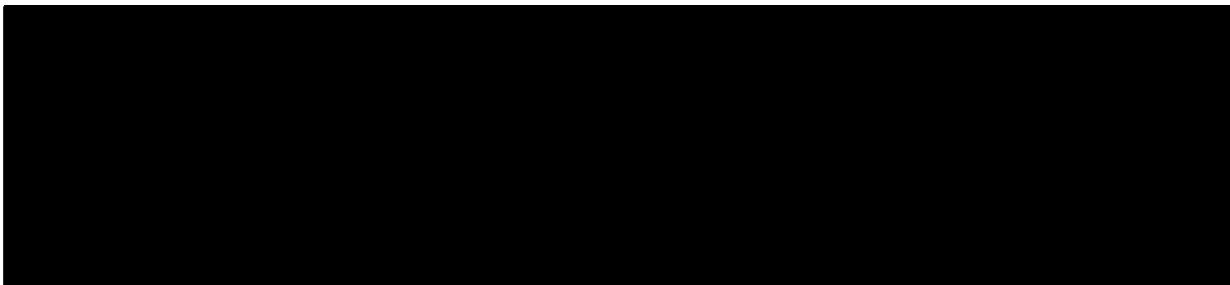
1. WELCOME & OPENING REMARKS

1.1. The Chairman called the meeting to order at 1:20 p.m. welcoming everyone, in particular Chief Officer Bush and Deputy Chief Officer Fa'amoe. He advised the CO and DCO that they would be provided with Board orientation documents and briefed them on how the Board operates. He advised them of the Board's expectations from them as the Ministry representatives, gave them an overview of the current issues and advised them that to date these had been discussed at his meetings with the Minister.

2. REVIEW & CONFIRMATION OF MINUTES

2.1. Minutes of the 24 April meeting were approved.

3. MATTERS ARISING FROM MINUTES OF LAST MEETING



S11(2)(c)

- [REDACTED] S11(2)(c)
- 3.3. [REDACTED] S11(2)(c)
- 3.4. [REDACTED]
- 3.5. **Security Equipment Procurement** – The contract is signed, and the mobilization payment has been made. The scheduled completion is 30 September 2025. An option to add a 3rd lane without increasing total spend is being pursued.
- 3.6. [REDACTED] **Land Issue:** A surveyor has been secured and is in the process of subdividing the property so that the relevant portion of land can be transferred [REDACTED]. S23(1)

4. CEO UPDATE

Concessions Project – all the new concessionaires have begun their design processes

Meet & Greet Digital Platform – public launch date of 2 June 2025

Sunflower Program – successfully launched in May

ZOOX WiFi Advertising Project – Paused pending resolution of a technical error by the service providers

[REDACTED] S11(2)(c)

American Airlines - met with the CIDOT and CIAA to discuss expansion in the Cayman Islands, which could possibly include GCM overnight service and [REDACTED] S11(2)(c)

Delta - to restart winter flights from Detroit to Grand Cayman in December 2025

GA Apron – RFP evaluation complete, estimated award date 20 August

ORIA Departure Hall 2nd Floor – work in progress, estimated completion Dec 2025

ORIA Staff Parking Development – east property excavated, BCU approval pending, estimated completion December 2025

ORIA Exterior Arrival Baggage Carousel – completion projected July 2025

ATM Surveillance Radar – redesign of radar room pending BCU, surveillance equipment selected, ANSP fees increase needed to fund project. Subject to CIG approval.

CUPPS Replacement – RFP published April 2025, target completion Feb 2026.

ORIA/CKIA AWOS Replacement – completion September 2025

ORIA DWOR Upgrade – completion August 2025

Hold Baggage Screening Equipment Replacement ORIA – Estimated Completion September 2025

ATCO Training Phase 2 – In progress. Estimated completion November 2025

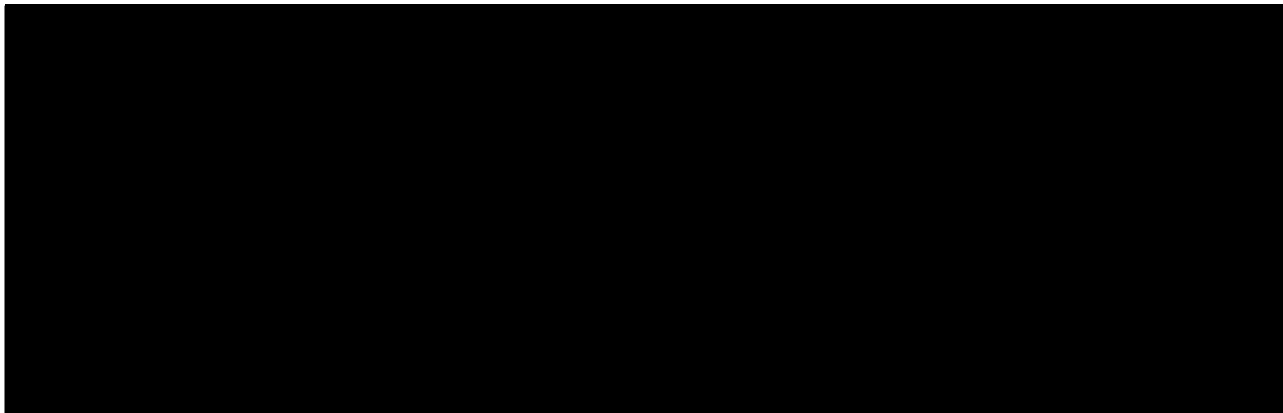
CKIA Passenger Security Upgrade – Building works and equipment upgrade complete

CKIA Admin Offices Upgrade – 95% complete

ORIA Maintenance Building – BCU approval pending. Estimated completion December 2025

5. FINANCIAL REPORT – CFO, MRS. KAREN BAPTISTE

- Total Revenue YTD 30 April 2025, was \$21.7M compared to \$16.8M at the same time April 2024. This is a 29% or \$4.9M increase year on year as a result of:
 - A 35% increase across aeronautical income –significantly contributed to by the Airport development fees
 - And a 3% increase in fees and charges from advertising, car parking, ground handling and ID/Access cards revenue.
- Total Expenses of \$12.5M in April 2025 was up by 2% or \$211K when compared to \$12.3M in April 2024.
 - Staff costs have increased by 6% or \$384K.

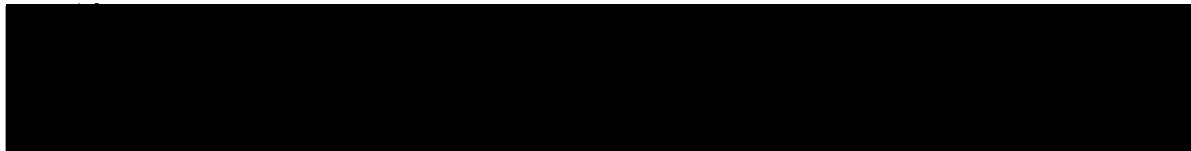


S11(2)(c)

6. AOB

- **Approval of New Position** - CEO requested Board approval for a new position in the Safety department with the job title “AVSEC Quality and Compliance Officer”. The business case for the position was presented and was approved by the Board.

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S11(2)(c)

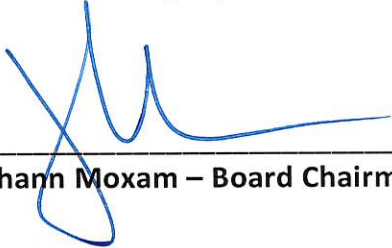
- **Approval of “Write-off” Policy** - CFO presented a request to amend the “Debt Management and Bad Debt Write-off Policy” as it had not been updated in a long time. The key change is to enable the CEO to approve write-off up to a batch total of \$20,000 or a single entry of up to \$5,000. Other minor amendments were also recommended. The Board approved the recommended changes.

7. NEXT MEETING

This will take place on Thursday, 26 June at 12:30 p.m.

8. ADJOURNMENT

The meeting adjourned at 3:15 p.m.



Johann Moxam – Board Chairman



Albert Anderson - Board Secretary