

 Airside Operational Instruction	Reference	Date	Owner
	AOI 11/2021	27 Aug 2021	Airport Operations Manager

Subject: Repositioning of aircraft and ground handling equipment

It is the responsibility of all employers to ensure that relevant AOIs are brought to the attention of ALL their staff. However, individuals remain responsible for their own actions and those who are in any doubt should consult their Supervisor or Manager.

1. INTRODUCTION

1.1 This AOI is to inform all airport users of the requirements and general rules of operation to ensure a safe airside environment at Owen Roberts International Airport for both airside drivers, staff and passengers.

2. BACKGROUND

2.1 Instances have arisen recently where aircraft and ground handling equipment have been repositioned on stand or within other operational areas without prior authorisation made to the AOCC. The authorisation is required to ensure aircraft are positioned correctly and do not constitute a danger to other airport users. Ground handling equipment repositioning authorisation in events like adverse weather is required so as not to impact on the operation. Although these events tend to occur during adverse weather, repositioning of aircraft and equipment may occur during normal operations.

3. PURPOSE

3.1 To ensure the AOCC and the Operations team who are responsible for airside are made aware and approve if necessary any aircraft or ground handling repositioning and to ensure any equipment that is repositioned does not have an impact on airside safety or operations.

4. NOTIFICATION

4.1 A request to reposition aircraft or equipment in an irregular manner must be notified to the AOCC on 244-5835.

4.2 The AOCC will approve as necessary and give guidance on the repositioning or available locations.

4.3 The Airside Duty officer will ensure that any repositioning of aircraft or equipment is parked in a safe manner.

4.4 Any aircraft or equipment must be returned to its normal parking or equipment area before normal operations restart. Failure to do so may result in delayed operations.

5. ENQUIRIES

Any questions concerning this instruction should be addressed to the Airport Operations Manager +1 345 925 2033

Current Valid Airside Operations Instructions

01-21, 02-21, 03-21 06-21, 07-21, 08-21, 09-21, 10-21, 11-21