



**CAYMAN ISLANDS AIRPORTS AUTHORITY (CIAA) EXTRAORDINARY BOARD MEETING MINUTES HELD  
AT OWEN ROBERTS INTERNATIONAL AIRPORT, CIAA CONFERENCE ROOM, 13 DECEMBER, 2018.**

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**BOARD MEMBERS**

**Present were:**

Acting Chairman: Mr. Joel Jefferson  
Director: Ms. Vanessa Godfrey-Banks  
Director: Mr. John Meghoo  
Director: Mr. Nathaniel Tibbetts  
Director: Mr. Charles Clifford  
Director: Mr. Stran Bodden

**Apologies**

Director: Mr. Charles Clifford

**Not in attendance:** Mr. Thomas Guyton  
**(Conflicting Board Members)** Mr. George Hunter

**Others Present**

CEO: Mr. Albert Anderson  
Recording Secretary: Mrs. Martha Bush

**1. WELCOME & APOLOGIES**

**1.1.** The Acting Chairman called the meeting to order at 10:15am and thanked everyone for attending.

**2. APPROVAL OF MINUTES**

**2.1.** The minutes of the Extraordinary Board Meeting of 29 August 2018 were approved.

**3. CONCESSION UPDATE**

**3.1. *Island Jewellers (Island Companies):*** Now in place

**3.2. *Tortuga:*** To open next week

**3.3. *Others:*** Expected to open Jan/Feb

**3.4. *FOI Requests:*** CEO reported that request for copies of Concession Leases/Agreements which had been denied by the Information Manager and the CEO in an Internal Review request, was determined by the Ombudsman under appeal, that the information should be released, with the exception of personal information. As all leases/agreements become public documents when registered it was considered futile to dispute the Ombudsman's decision.

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One other request for names of committee members, criteria for selection and names of winning bids are now being processed under internal review where the request for names will be denied as being personal information and the other information already being in the public domain.

*Director John Meghoo arrived at 10:35am*

**3.5. Island Taste:** CEO recapped details on Island taste winning the bid for one food court space and the restaurant in front. They signed the Agreement to Lease for the food court but not the restaurant. They now wish to 'pull out' because of some business related issues. Ritch & Conolly are now drafting a document to allow this.

**3.6. Kirk Freeport:** CEO reported there had been a lot of negotiation primarily on the percentages but they had eventually signed the Agreement to Lease. However, they now wish to sign as Kirk Freeport ORIA which is a name change to the winning bid. CEO to liaise with Ritch and Conolly on any implications to this.

**3.7. Tortuga/Bodden Freeport:** These companies won 4 spaces in total but have only signed 2 leases to date.

It was agreed that a 21<sup>st</sup> December, 2018 deadline for final sign off would be given to Tortuga/Bodden and Kirk Freeport. After this deadline all vacant spaces would be put back out to bid with a stipulation that local food be served in the restaurant. It is expected that the Request for Proposal (RFP) would be published end of January.

#### 4. ADJOURNMENT

There being no further business, the meeting adjourned at 11:35 am.



Joel Jefferson – Acting Chairman



Albert Anderson - Board Secretary