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		<p>AIC 23/21 Oct 13, 2021</p>	

Owen Roberts International Airport Scheduled Facilitation Effective October 31, 2021

1. Introduction

1.1 Owen Roberts International Airport has been granted by IATA as a level two Scheduled Facilitated Airport. This Aeronautical Information Circular serves to notify all aircraft operators of the requirements for slot approval and should be read in collation with AIC 21/21 which details the current covid restriction approvals.

2. Scheduled Facilitator Details

2.1 Airport Co-ordination Limited

Slot Requests SMA via Email slots@acl-international.com

Slot Requests online includes constraint availability www.online-cordination.com

3. General slot information

3.1 All requests for GCM are to be submitted in SMA (SSIM - Chapter 6) format using standard IATA codes for airport destinations and aircraft types. Slot requests submitted via the Online Coordination System (OCS) will automatically be generated in the required format.

3.2 All requests for GCM should be submitted in UTC. For info: GCM local time is UTC – 5 hrs on a year-round basis.

3.3 Scheduled Arr/Dep times can be submitted to the exact minute and do not require rounding to the nearest 5 minutes

3.4 Standard IATA scheduling seasons/dates/deadlines will apply

3.5 Reason codes for adjustments will be provided in standard SSIM format.

3.6 Non-based carriers should submit schedules in linked Arr/Dep format where possible. This is to assist with the facilitation of a maximum ground time constraint.

3.7 ACL will record any refused schedule adjustments at GCM as per WASG 7.4 (Worldwide Airport Slot Guidelines)

4. Specific slot approval Information for GCM

4.1 All requests must be submitted either by the operator or the Ground Handler to ACL at least 48 hours prior to operation.

4.2 Urgent requests (Medevacs etc) that are required to operate at short notice will be approved by the Airport Operations Command Centre (AOCC) slot@caymanairports.com All other operators must endeavour to submit requests in a timely manner.

4.3 Flight plans must not be filed unless a slot approval has been approved by ACL or the AOCC

4.4 Due to the increasing size of Business jets and the limited space available for extended parking it is necessary to limit parking to a maximum of 72 hours at specific times/dates. This is to ensure a safe environment within the General Aviation apron.

- 22nd to 28th November 2021
- 20th to 31st December 2021
- 1st January to 8th January 2022
- 14th January to 17th January 2022
- 5th March to 23rd March 2022
- 13th April to 17th April 2022

4.5 All operators are expected to cancel any slot approvals in a timely manner should their operational requirements change. Operators who obtain approval and do not use the slot will be closely monitored and the CIAA will communicate with the operators directly and advise them of their responsibilities as this affects other operators who may wish to operate at those times.

4.6 In the event of operational delays including weather, or technical issues and to ensure that slot facilitation is not too onerous for operators, slots are only required to be re submitted in the following circumstances. This is to ensure our capacity restraints are not breached.

- Commercial carriers with delay of more than 2 hours
- Non-commercial with delay of more than 4 hours

4.7 The current requirements for the submission of flight plans (ICAO Doc 4444 4.4.2.1.3) in the event of any 30-minute delay still applies and must be adhered to for all operators

5. Queries

5.1 Queries concerning the content of this AIC should be directed to:

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