



**MINUTES OF CAYMAN ISLANDS AIRPORTS AUTHORITY (CIAA) BOARD MEETING  
HELD AT BOARDROOM, ORIA, ON 9 MARCH 2023**

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**BOARD MEMBERS**

**Present:**

Chairman:	Mr. Johann Moxam
Director:	Mr. Nathaniel Tibbetts
Director:	Ms. Jacqueline Haynes
Director:	Mr. Stran Bodden
Director:	Mr. Roy Grant
Director:	Mr. Jonathan Edie
Director:	Mr. Alfred Thompson, Jr.

**Apologies:**

Deputy Chairman:	Mrs. Marva Bodden-Reid
Director:	Mr. Charles Clifford

**Others Present**

CEO/Secretary:	Mr. Albert Anderson
Recording Secretary:	Mrs. Carlene Logan

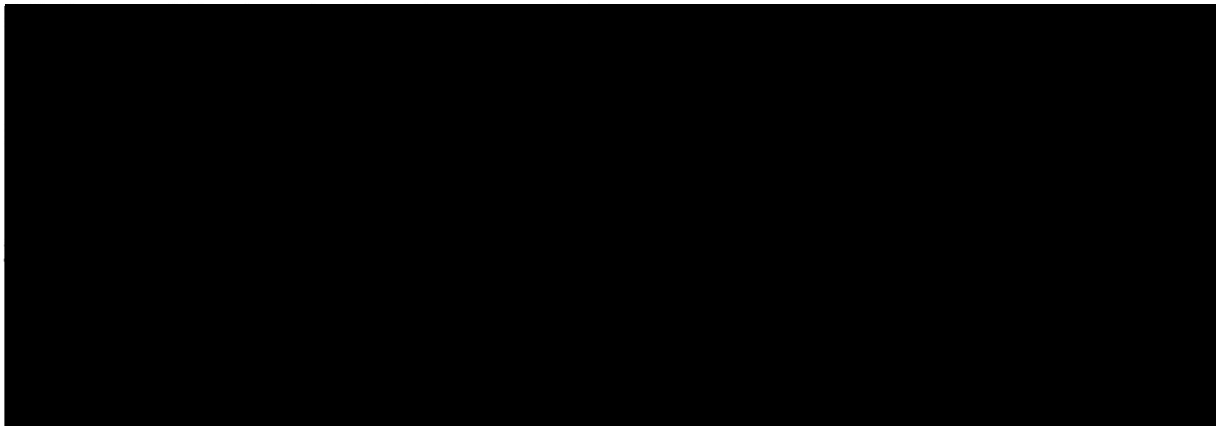
**1. WELCOME & OPENING REMARKS**

1.1. The Chairman called the meeting to order at 1:15 p.m. and welcomed everyone.

**2. REVIEW & CONFIRMATION OF MINUTES**

2.1. Minutes of 26 January 2023 were approved.

**3. MATTERS ARISING FROM ABOVE MINUTES**



S11(2)(c)

**4. FINANCIAL REPORT – CFO, MS. KAREN BAPTISTE**

Revenue increased by 700% or \$2.0M when compared to January 2022.

- Passenger movements increased by \$933,974 or 196%
- Passenger Facility Charges also increased, by \$329,320
- Aircraft movements revenue up by \$126,908 or 83%
- And non-aeronautical revenue increased by \$575,407 or 307%
- In comparison to 2019, total revenue is down by \$759,296 or 20%. Or in other words, total revenue started the year 2023 at 80% of 2019 total revenues.

Expenses increased, by \$744,966 or 33% when compared to January 2022

- Repairs & maintenance was above January 2022 by \$372,223
- Personnel costs are up by 10.5% or \$127,227
- Utilities increased by \$109,206
- Supplies and consumables increased by \$68,205
- In comparison to 2019, total expenses have surpassed 2019's total expenses, above by \$692,671 or 30%.
- The deficit at January 2023 was \$62,446 versus \$1.28M last year (January 2022).


**5. HUMAN RESOURCES REPORT – CHRO, MRS. DAWN McLEAN-BRADY**

CHRO reported on Security, ATC and AIS manning levels, in addition to the status of replacements, as well as HR recruitment projections for 2023-2025.

*Director, Mr. Nathaniel Tibbetts left the meeting at 2:52 p.m.*

**6. OPERATIONAL UPDATE – CEO, MR. ALBERT ANDERSON**

*Director, Mr. Nathaniel Tibbetts returned at 3:18 p.m.*

- CP2 Building – RFP documents completed and will be released for tender by 14 March, assuming the required RFP number is received from PPC.
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S11(2)(c)

**7. ANY OTHER BUSINESS**

The below Resolutions were tabled -

- Honorarium for Staff on Pt. 13 (Top) of Salary Scales – this was approved by the Board.
- Outstanding debt of \$17,133.68 be written off, having exhausted the ability to collect – this was approved by the Board.
- Increasing Chiefs and Managers signing authority limits – the Board recommended the CFO and CEO discuss these limits further, as well as consideration be given to the CEO having a supporting signatory with his signing limits to assist him in the volume of sign offs. Once

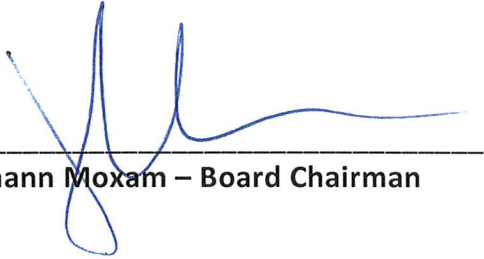
finalized, this can be sent to the Board by email to be voted by round robin then ratified at April's Board of Directors' meeting.

**8. NEXT MEETING**

This will take place on Thursday, 20 April, 12:30 p.m.

**9. ADJOURNMENT**

There being no further business, the meeting adjourned at 4:23 p.m.



Johann Moxam – Board Chairman



Albert Anderson - Board Secretary