



**MINUTES OF CAYMAN ISLANDS AIRPORTS AUTHORITY (CIAA) BOARD MEETING
HELD AT BOARDROOM, ORIA, ON 27 JULY 2023**

BOARD MEMBERS

Present:

Chairman: Mr. Johann Moxam
Deputy Chairman: Mrs. Marva Bodden-Reid
Director: Mr. Nathaniel Tibbetts
Director: Ms. Jacqueline Haynes
Director: Mr. Roy Grant
Director: Mr. Jonathan Edie
Director: Mr. Alfred Thompson, Jr.
Director: Mr. Stran Bodden

Apologies:

Director: Mr. Charles Clifford

Others Present

CEO/Secretary: Mr. Albert Anderson
Recording Secretary: Mrs. Carlene Logan
Deputy CO (MOTP): Mr. Joel Francis

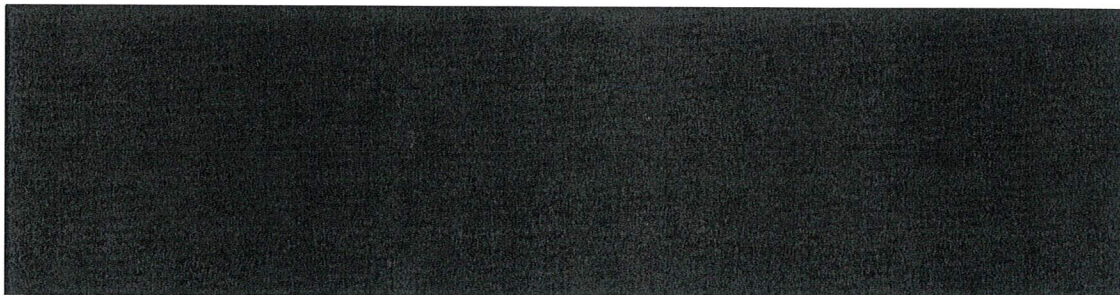
1. WELCOME & OPENING REMARKS

1.1. The Chairman called the meeting to order at 1:10 p.m. and welcomed everyone.

2. REVIEW & CONFIRMATION OF MINUTES

2.1. Minutes of 29 June 2023 were approved.

3. MATTERS ARISING FROM ABOVE MINUTES



S11(2)(c)

Director Mr. Stran Bodden arrived at 1:30 p.m.

Mr. Bodden extended apologies for his late arrival. He then presented Mr. Francis to the Board as the recently appointed Deputy Chief Officer, Ministry of Tourism and Ports.

Director, Mr. Stran Bodden left the meeting at 1:50 p.m.



S11(2)(c)

4. COMMERCIAL REPORT – CHIEF COMMERCIAL OFFICER (CCO), MRS. BIANCA MOORE-DOWNEY

CCO presented on aeronautical/non aeronautical revenue generated over the past 5 years for the period January – June.

The Board thanked the CCO for maintaining the level of revenue since their appointment to present.

5. OPERATIONAL UPDATE – CEO, MR. ALBERT ANDERSON

Check Point 2 – contract signed, mobilization paid, awaiting work safety plan from contract and change management document to be completed internally

CKIA perimeter fence – upgrade to 8 feet – business case being prepared

ORIA perimeter fence – south side inner fence. Must be installed by 30 June 2024

Cargo x-ray machine – delivered on site and awaiting installation. Some building modifications required.

Airports Development Project – OBC has now been published. There has been an IATA pushback on the increases in fees. A preliminary review of the 306-page Master Plan has been completed. The final draft has been received and is under review by the Authority. A projected close on the Master Plan is now early August. Public outreach sessions are projected to take place late August.


ATC – 5 new contract ATCOs currently undergoing on-the-job training at ORIA. Program agreed with CAACI.

AIS – Two AISO trainees are currently undergoing on-the-job training and preparation for check out. ICAO AIS Training begins 7 August and continues for 4 months with 7 participants (CKIA & ORIA).

ORIA Airside Light Poles – contract awarded to Carib Services to supply poles. Poles and fixtures being manufactured.

ORIA Landside Light Poles and Fixtures – contract awarded to LED Specialist. Poles and fixtures being manufactured.

6. ANY OTHER BUSINESS

- Approval of space at CKIA for National Weather Service – this was approved by the Board.
- Approval for 'land swap deal' with Government for radar site – this relates to the property on Walkers Road being 'swapped' with the Government for property in East End, to relocate the radar tower. This was approved by the Board.
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S11(2)(c)



S11(2)(c)

7. NEXT MEETING

This will take place on Thursday, 28 September, 12:30 p.m.

8. ADJOURNMENT

There being no further business, the meeting adjourned at 4:04 p.m.

Johann Moxam – Board Chairman

Albert Anderson - Board Secretary